

Send the duly completed form to the secretariat of the Conseil du trésor at:

[projet\\_pilote\\_paiements@sct.gouv.qc.ca](mailto:projet_pilote_paiements@sct.gouv.qc.ca)

Additional information or documents may in certain circumstances be requested by the secretariat of the Conseil du trésor.

For questions relating to the reporting form, please write to

[projet\\_pilote\\_paiements@sct.gouv.qc.ca](mailto:projet_pilote_paiements@sct.gouv.qc.ca)

## IDENTIFICATION AND SUMMARY DESCRIPTION

Subject of contract: \_\_\_\_\_

Subject of dispute: \_\_\_\_\_

Parties involved:

Applicant: \_\_\_\_\_

Other party: \_\_\_\_\_

Adjudicator: \_\_\_\_\_

Date of notice of adjudication: \_\_\_\_\_

Date of appointment of adjudicator: \_\_\_\_\_

Did the Institut de médiation et d'arbitrage du Québec appoint the adjudicator? If yes, for what reason(s)?

\_\_\_\_\_

Date of decision by adjudicator: \_\_\_\_\_

Date of payment, if applicable: \_\_\_\_\_

*The adjudicator must answer questions 1 to 5; the parties to the public contract or subcontract must answer all the questions.*

1. Generally speaking, are you satisfied with the conduct of the adjudication by the adjudicator? Explain.

2. Are the timelines set out in the terms and conditions of the Minister's Order too short, sufficient or too long? Explain.

Timeline	Too short	Sufficient	Too long	Explain
Payment application by subcontractor to general contractor: 25th day of the month (s. 9)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Payment application by general contractor to public body: 1st day of the month (s. 10)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
End of public body's presumption period: 20th day of the month (s. 11)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Payment by public body to general contractor: last day of the month (s. 14)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Payment by general contractor to subcontractor: 5th day of the month (s. 15)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Payment by one subcontractor to another subcontractor: 10th day of the month, 15th day of the month and so on to the end of the subcontracting chain (s. 16)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Choosing an adjudicator from among those proposed by the applicant or requesting the IMAQ to appoint one: 5 days (s. 25)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Providing the adjudicator with documents and information in support of the claims: 10 days (s. 28)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Duration of adjudication (including adjudicator's decision): 30 days (s. 28)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Duration of extension at the discretion of adjudicator: maximum 15 days (s. 28)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If the decision sets an amount to pay, payment to other party: 10 days (s. 37)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

3. Are there any irritants or omissions in the adjudication procedure? If so, what are they?

4. What benefits did you derive from the adjudication procedure?
5. What changes would you like to see made to the adjudication procedure?
6. Are you satisfied with the role played by the adjudicator? Explain.
7. From the time the dispute was evident (event), how long did it take for the applicant to serve the notice of adjudication on the other party to the contract?
  - Fewer than 20 days after the event
  - Between 20 and 30 days after the event
  - Between 41 and 40 days after the event
  - More than 41 days after the event.

Specify the exact number of days: \_\_\_\_\_

8. Other comments: